

JOB APPLICATION FORM

PRIVATE AND CONFIDENTIAL

APPLICATION FOR: _____

Surname: _____ Forename(s): _____

Are You Over 18? YES/NO _____ Marital Status: Single/Married/Divorced/Widowed
(This is asked for Health & Safety Reasons)

Address: _____ Time at present address: _____
(If less than 3 years obtain previous address)

_____ Time at previous address: _____

Post Code: _____ Tel No: _____

Mobile No: _____

Nationality: _____ Place of Birth: _____ NI No: _____

IMPORTANT: If you do not have a British Passport (UK Citizen), please fill in details below:
Passport No: _____ Work Permit No: _____

EDUCATION

Name/Address of School/University	Exams/Grades

EMPLOYMENT HISTORY (Please list in date order)

Name/Address of Employer	Length of Service	Type of Work done & Reason for Leaving	Weekly/Monthly Wage

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FINANCIAL DETAILS

Do you receive any financial benefit? (If yes, please give details): _____

GENERAL

1. Period of notice required by present employer?	Yes/No
2. Do you know any ServiceMaster employees?	Yes/No
3. Have you ever been convicted of a criminal offence?	Yes/No
4. Do you give your consent to be CRB checked? (Criminal conviction check)	Yes/No
5. Which of your previous jobs have you enjoyed most?	_____
6. What are your interests/hobbies?	_____
7. a) Can you accept constructive criticism?	Yes/No
b) Do you enjoy working with people?	Yes/No
c) What are your weaknesses?	_____
d) What are your strengths?	_____
8. Have you ever been employed as a commercial cleaner?	Yes/No
9. Have you ever had any written or verbal disciplinary actions against you?	Yes/No
10. Have you ever been dismissed by a previous employer? (If yes, please give details)	Yes/No
11. Do you hold a clean driving licence?	Yes/No

Your hourly rate will be: _____

You will be paid on a 4-weekly basis by direct payment through to your Bank/Building Society.

IMPORTANT: All employees must be paid through a Bank/Building Society

When you start, you will receive an information pack and you will be required to sign certain details such as Terms of Employment and other documents as soon as you commence your employment with Deeland Limited trading as ServiceMaster.

DECLARATION BY APPLICANT: I confirm the above information is correct.

Signed: _____	Date: _____
Interview Location: _____	Date/Time: _____
Name of Interviewer: _____	Signed: _____

DETAILS MUST BE RETURNED TO THE SERVICEMASTER OFFICE BEFORE THE APPLICANT COMMENCES EMPLOYMENT.